



San Francisco Collaborative Against Human Trafficking

Annual Planning Retreat Agenda

Thursday, August 30, 2012

Noon – 1:30 pm

HRC, 25 Van Ness Avenue, Suite 800

1. Welcome and Introduction (10 minutes)
2. Evaluation of Last Year's Action Plan – Starr Terrell (40 minutes)
3. January/February 2013 Anti-Trafficking Awareness Month – Emily Murase (40 minutes)

Additional Breakout Session

4. Conference in 2013 – Nancy Goldberg (30 minutes)

Mission Statement: SFCAHT is committed to ending human trafficking through collaboration, education, outreach, advocacy, and supporting survivors of human trafficking by taking a zero tolerance stance on exploitation, violence, and human trafficking.

San Francisco Collaborative Against Human Trafficking Proposed Action Plan for Fiscal Year 2012

Proposal 1: Committees

1. There are 3 SFOAHT committees. The proposal is that Governance and Policy (formally known as legislation) committees will meet on an as needed basis. The Awareness Committee will likely remain active on a continuous basis. Separate tasks will be assigned to each committee, as follows:

- **Awareness Committee**
 - - a) SFOAHT Membership Meetings
 - i. Frequency: Every Other Month
 - ii. Organizers: Held on-site at member agency locations with coordination to be shared by host agency and DOSW/HRC staff
 - iii. Details: Will include an educational piece (e.g., presentation on a member organization's work, speaker on pressing anti-trafficking issue)
 - b) Ongoing Awareness Events – Goal is to ensure that anti-trafficking awareness events are held throughout the year, rather than packed into one month. This will increase interest and attendance
 - i. Frequency: Throughout the year, as frequently as every-other-month
 - ii. Organizers: Put on by SFOAHT organizations and spearheaded by representatives of different member agencies
 - iii. Details: Organize SFOAHT events or promote member organizations or Bay Area anti-trafficking events to keep the public focused on anti-trafficking throughout the year. Ideas include: organizing a 3-part series of presentations on child trafficking; holding an event in October at the Not for Sale Forum; organizing a large-scale City-wide awareness event in May, 2012; and promoting member organization events to the membership and public and encouraging members to attend; co-hosting screenings of "Fatal Promises" at local universities
 - c) Ongoing Monthly Calendar of Events
 - i. Frequency: Updated by HRC and DOSW to communicate upcoming events held by member agencies
 - ii. Details: Disseminated and promoted (in its electronic form) by SFOAHT to member agencies, as well as the entire SFOAHT mailing list
 - d) Awareness Month
 - i. Frequency: January - February 2012
 - ii. Details: SFOAHT will put together a calendar of events and will host kick-off and closing events to be organized by the Collaborative
 - iii. SFOAHT will coordinate a donation drive for survivors of human trafficking
 - e) Website to be maintained by HRC and DOSW staff
- **Governance Committee**
 - a) Organization and staffing will continue as is
 - b) Meetings will occur as needed to update the bylaws
- **Policy Committee** (formerly Legislative Committee)

- a) Data collection to be spearheaded by Cristy Dieterich with support from members and university collaboration
- b) Legislation to be monitored by all member agencies and shared as it occurs during a dedicated period of time during SCAHT meetings

Proposal 2: Trainings

2. SCAHT will advocate for and/or initiate trainings for city employees and law enforcement
 - **City Employees**
 - a) SCAHT will advocate and/or initiate trainings for city employees (e.g., Adult Probation, 311); timeline to be determined
 - **Law Enforcement**
 - a) SCAHT will advocate for sex trafficking and labor trafficking units to coordinate their efforts and increase awareness about the different types of trafficking

Proposal 3: Client Wish List

3. SCAHT will coordinate an online wish list that will match the requests of trafficking survivors with offered donations.
 - **Online Maintenance and Coordination of Donations**
 - a. The list will be housed in an online format on the SCAHT website.
 - b. HRC/DOSW staff will maintain the list and one staff will act as a point person, connecting donors to agencies.
 - c. The receiving agency will coordinate with potential donors to pick up or receive the donations.