



San Francisco Collaborative Against Human Trafficking

SFCAHT POLICY COMMITTEE DATA COLLECTION TASK FORCE

REPORT

RE: Retreat to discuss the completion of the Human Trafficking Data Collection System
February 22, 2013, Jewish Family and Children Services Library, 2150 Post Street, San Francisco

Representatives of the following agencies attended the task force's retreat:

U.S. Department of Homeland Security, Homeland Security Investigations
U.S. Equal Employment Opportunity Commission, San Francisco District Office
San Francisco District Attorney's Office
San Francisco Police Department, Special Victims Unit
Department of Public Health and Human Services, Newcomers Health Program (NHP)
Freedom House
Standing Against Global Exploitation (SAGE), Inc.
Sojourner Truth Foster Family Service Agency
San Francisco Department on the Status of Women
San Francisco Human Rights Commission
Jewish Coalition to End Human Trafficking
University of San Francisco
National Council of Jewish Women

1. Presentation and discussion on the Data Collection Project Plan Proposal

After a brief overview of the history of the data collection task force's efforts, the participants were presented with Data Collection Project Plan Proposal (attached). In their discussion on the proposal the participants addressed the following questions:

- Purpose of the data Collection System
- Use of information
- Intended audiences
- Intended results
- Methods for data collection
- Timeline
- System maintenance and potential tasks for Graduate interns

While expressing general appreciation of the collective effort to create a reliable human trafficking

database, the participants decided to follow up with final comments after consulting the proposal's specifics with the specialized units/staff members of their agencies.

2. Discussion on the presented data collection draft tool and relevant definitions

The discussion on the most recent draft of the data collection tool was based on developed by the task force draft data reporting forms and draft definitions for common terms and variables. The participants made recommendations to the language of the current draft definitions and suggested additional definitions to be included.

The following sub groups were formed to review various segments of the draft tool and submit recommendations:

Federal law enforcement agencies

Local law enforcement agencies

Government and non-governmental service providers

Local government and non-governmental policy and advocacy agencies

The sub-groups reported their recommendations at the end of the meeting. Representatives of the groups were appointed to follow up with written summaries of the recommendations.

3. Next steps

Based on the meeting's decisions the following next steps were outlined:

- **Submission of summary recommendations by the sub groups' representatives and update of the draft data collection tool accordingly**
- **Submission of the updated data collection tool for review and recommendation by the Human Rights Commission in light of the San Francisco Sanctuary City Ordinance**
- **Submission of the resulting versions of the data collection tool and project plan proposal to the participating agencies for final comments**
- **Meeting of the task force to discuss the final product**